



**HKICC Lee Shau Kee School of Creativity (HKSC)
Arts and Culture Centre
Studio Theatre Rate Card**

I) Standard Rate

Booking Sessions:

For Performance: 9am-1pm, 2pm-6pm, 7pm-11pm (4 hours per session)

For General Rehearsal, Class, Workshop: 9am-11pm (Min. 2 hours)

Code	Charge Item	Non-profit making organizations [Remark 1]	Other organizations	Service (Schedule 1)
		HK\$ [Remark 2]	HK\$ [Remark 2]	
B1a	<u>Performance</u> (Performances of music, drama, dance, opera, revue, and other functions considered as entertainment by the HKSC.) 3 sessions per day, each session not exceeding 4 hours.	1,680	2,800	A
B1b	Charge for each half-hour or part thereof in excess of a 4-hour session	280	450	A
B2a	<u>Rehearsal / Set-up / Strike-out</u> (Activities of any kind without audience) 3 sessions per day, each session not exceeding 4 hours.	1,344	2,240	B
B2b	Charge for each half-hour or part thereof in excess of a 4-hour session	250	280	B
B2c	Charge for each half-hour or part thereof during the hours from mid-night to 9am	550	900	B
B3a	<u>Occupancy I</u> 3 sessions per day, each session not exceeding 4 hours.	680	1,100	C
B3b	Charge for each half-hour or part thereof in excess of a 4-hour session.	100	140	C
B4	<u>Occupancy II</u> 3 sessions per day, each session not exceeding 4 hours.	170	230	D
	<u>Rehearsal</u> (General Rehearsal, Class, Workshop)			
B5a	Basic per hour charge. (Min. 2 hours)	420	700	C
B5b	Basic per hour charge. (Min. 2 hours) (including in-house technical services)	520	870	B
B6	<u>Other Purposes</u> Commercial activities/ Location filming/ Telecasting	Negotiable	Negotiable	Negotiable

II) **Miscellaneous Charges** [Remark 3]

Code	Equipment and Service Provided	Charge (HK\$)
	<u>Audio Equipment</u>	
B7a	Charge for each additional wireless microphone per 4-hour session (Max. 2 pieces) *2 wireless microphones are included for items B1, B2, B3 and B5.	100
B7b	Charge per 4-hour session for sound feed provided by the venue for non-commercial purposes.	400
B7c	Charge for each half-hour or part thereof in excess of a 4-hour session.	50
	<u>Screening Equipment (For Performance)</u>	
B8a	Charge per 4-hour session for use of the multi-media projector.	480
B8b	Charge for each half-hour or part thereof in excess of a 4-hour session.	60
B9a	Charge per 4-hour session for use of each movable projection screen (Dimension: 170cm x 170cm).	320
B9b	Charge for each half-hour or part thereof in excess of a 4-hour session.	40
	<u>Screening Equipment (For General Rehearsal) (Min. 2 hours)</u>	
B11a	Charge per hour for use of each multi-media projector	120
B11b	Charge for use of each movable projection screen (size: 170cm x 170cm).	80
	<u>Sales Counter</u>	
B12a	Charge for each counter per performance or activity. (Not exceeding 4 hours.) *For sale of souvenir items associated with the activities only, subject to approval from HKSC	250
	<u>Cleaning</u>	
B13a	Hirers are responsible to clean up and restore the venues and place garbage in the waste collection bins located at parking area (large scale garbage shall not be placed at HKSC)	Free
B13b	Cleaning provided by the venue (activity less than 200 participants)	500
B13c	Cleaning provided by the venue (activity more than 200 participants)	Negotiable
	<u>Other Additional Facilities</u>	
B14a	School Desk (per 5 pieces per day)	50
B14b	Examination Desk (per 5 pieces per day)	25
B14c	School Chair (per 5 pieces per day)	10
B14d	Conference Table (6 ft.) (per piece per day)	10
B14e	Bench (per piece per day)	10
B14f	Moveable Exhibition Board / White Board (per piece per day)	10

Remarks

1. HKSC will grant applicants the concessionary hire charges according to their identities as follows and nature of events. HKSC reserves the right to decide whether or not the hirer and the event is eligible for the concession.

- Government and public organization;
 - A registered charitable organization (the tax exempt confirmation letter issued by the Inland Revenue Department for charitable institutions and trusts of a public character as according to Section 88 of the Inland Revenue Ordinance should be provided);
 - A registered non-profit-making organization including arts and cultural organization, social services organization, school, religious organization and voluntary organization (registration certificate & articles of organization (there must be a section included in the articles of organization stating the non-distribution of profits) should be provided);
 - Individual artist (record of past artistic achievements and personal resume should be provided for consideration).
2. Charges and items are subject to change without prior notice. Charges stated in quotation shall prevail.
 3. Provision of equipment, facilities or services is subject to availability of manpower and equipment and is at the sole discretion of the HKSC.

(Schedule 1)

**HKICC Lee Shau Kee School of Creativity (HKSC)
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Service Schedules**

Item	Services / Facilities
A	Air-conditioning, electricity (for Studio Theatre fixtures and equipment only), water, dressing rooms, the use of furniture as provided, electrical equipment as installed, sound system, basic ushering service, service from in-house technicians.
B	Air-conditioning, electricity (for Studio Theatre fixtures and equipment only), water, dressing rooms, the use of furniture as provided, electrical equipment as installed, sound system, service from in-house technicians.
C	Air-conditioning, basic lighting and the use of furniture as provided.
D	Does not include service of any kind.